

**Organization Meeting
Campbell-Savona Central School
Multipurpose Room
July 5, 2022**

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Present: Shawn Corey, Stacie VanSkiver, Greg Cacace, Tom Hauryski, Rick Salvagin, Mike Austin, Kara Crans

Absent:

Attending: Ann Meccariello, Jason Rosno, Kelly Costa

Call to Order:

Kelly Costa called the meeting to order at 6:00 pm in the Multipurpose Room at the Jr/Sr. High School Building and led the Pledge of Allegiance.

Oath of Office to the Superintendent:

The **Constitutional Oath of Office** was administered to Superintendent, Ann Meccariello by Kelly Costa, District Clerk.

Oath of Office to the Newly Elected Board of Education member:

The newly elected Board of Education member, Greg Cacace, was administered the Oath of Office by Kelly Costa, District Clerk

Oath of Office to the Newly Elected Board of Education member:

The newly elected Board of Education member, Stacie VanSkiver, was administered the Oath of Office by Kelly Costa, District Clerk

Appointment of the School District Clerk

On motion by VanSkiver, seconded by Salvagin, and carried by all members present **that Kelly Costa, presently employed on a permanent basis under the title of School District Clerk be designated and appointed the School District Clerk, as provided for in Section 2503 (15) of the Education Law, with powers and duties as provided in said law, the term of such appointment to this additional title to be for the 2022-2023 school year. An undertaking with acceptable sureties in the amount of \$100,000 shall be provided, the cost to be paid by the Board of Education. The stipend for duties performed by the School District Clerk will be \$18,000.**

Vote: 7 Yes 0 No Motion Carried

Oath of Office to the District Clerk

The **Constitutional Oath of Office** was administered to the District Clerk, Kelly Costa, by Ann Meccariello, Superintendent.

Election of the President

District Clerk Kelly Costa asked for **nominations for President of the Board of Education for the 2022-2023 school year.**

Shawn Corey was nominated by VanSkiver, seconded by Hauryski. Kelly Costa asked if there were any other nominations. Hearing no other nominations Kelly Costa called for a vote on the nomination:

Shawn Corey for President: 7 in favor

Shawn Corey was elected President of the Board of Education.

Election of the Vice President

Kelly Costa asked for nominations for Vice President.

Stacie VanSkiver was nominated by Cacace, seconded by Crans. Kelly Costa asked if there were any other nominations. Hearing no other nominations Kelly Costa called for a vote on the nomination:

Stacie VanSkiver for Vice-President: 7 in favor

Stacie VanSkiver was elected Vice President of the Board of Education.

Oath of Office to President and Vice President

The **Constitutional Oath of Office** was administered to the President and Vice President by Kelly Costa, District Clerk.

Newly Elected President Shawn Corey then presided for the remainder of the meeting.

Indemnification

On motion by Salvagin, seconded by Crans, and carried by all members present **that the Board does and hereby approves legal indemnification of Board members, Officers, the Superintendent and School Administrators against all uninsured or, on insured claims, any out of pocket financial or property loss or financial arising out of any proceeding, claim, demand, suit, tort, arbitration or judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while Board member, Officer, Superintendent or School Administrator is acting within the scope of his/her employment or at the discretion of the Board of Education for the fiscal year 2022-2023.**

Vote: 7 Yes 0 No Motion Carried

Appointment of the School District Treasurer

On motion by Salvagin, seconded by Crans, and carried by all members present **that Kim Dykes, presently employed by the GST BOCES Central Business Office, be designated and appointed School District Treasurer, as provided in Section 2503 (15) of the Education Law, with powers and duties as provided in said law, the term of such appointment to this additional title to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Deputy School District Treasurer

On motion by Salvagin, seconded by Crans, and carried by all members present, **that Janet Longwell, presently employed by GST BOCES Central Business Office, be designated and appointed Deputy to the School District Treasurer, as provided in Section 2503 (15) of the Education Law, with power to act during the temporary absence from duty of the School District Treasurer, the term of such appointment to this additional title to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of School District Tax Collector

On motion by Salvagin, seconded by Crans, and carried by all members present **that Erica Konopski be designated and appointed School District Tax Collector as provided in Section 2506 (1) of the Education Law, with powers and duties as provided in said law, the term of such appointment to this title to be for the 2022-2023 school year. An undertaking with acceptable sureties in the amount of \$1,000,000 shall be provided, the cost to be paid by the Board of Education. The stipend for duties performed by the School District Tax Collector will be \$2,237.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Purchasing Agent

On motion by Salvagin, seconded by Crans, and carried by all **that Teresa Goldthwait be designated and appointed Purchasing Agent for the 2022-2023 school year and personnel at GST BOCES Central Business Office be designated and appointed as Alternate Purchasing Agent.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Internal Claims Auditor

On motion by Salvagin, seconded by Crans, and carried by all members present **that Sue Stuart, presently employed by GST BOCES Central Business Office, be designated and appointed as Internal Claims Auditor and personnel at GST BOCES Central Business Office be designated and appointed as Alternate Claims Auditor as provided in Section 1709 (20-A) Education Law as amended by Chapter 263 of the Laws of 2005, with powers and duties as provided in such law, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Internal Auditor

On motion by Salvagin, seconded by Crans, and carried by all members present **that Roger Parulski, presently employed by Tompkins-Seneca-Tioga BOCES, be designated and appointed as Internal Auditor as provided in Section 2116(b) Education Law, with powers and duties as provided in such law, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Petty Cash Custodians

On motion by Salvagin, seconded by Crans, and carried by all members present **that the Board of Education hereby establishes a Petty Cash Fund in the Savona building in the amount of \$50.00 in conformance with Section 170.4 of the Commissioner's Regulations; said funds are to be managed by Kimberley Smith with standard acceptable accounting procedures and New York State Law, rules, and regulations.**

And that the Board of Education hereby establishes a Petty Cash Fund in the Campbell building in the amount of \$50.00 in conformance with Section 170.4 of the Commissioner's Regulations; said funds are to be managed by Caitlin Sutton with standard acceptable accounting procedures and New York State Law, rules, and regulations.

Vote: 7 Yes 0 No Motion Carried

Appointment of Central Treasurer

On motion by VanSkiver, seconded by Cacace, and carried by all members present **that Kelly Costa and Heather Thomas be designated and appointed Co-Central Treasurers, the term of said appointment to be for the 2022-2023 school year. The stipend for duties performed by the School District -Central Treasurers will be \$1180.50 each.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Chief Faculty Counselor

On motion by VanSkiver, seconded by Cacace, and carried by all members present, **that Melissa Proudfoot be designated and appointed Chief Faculty Counselor, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of the Audit Committee

On motion by VanSkiver, seconded by Cacace, and carried by all members present **that in accordance with Section 2116-c of the Education Law, the Board of Education hereby appoints Rick Salvagin, Stacie VanSkiver, Mike Austin, Elizabeth Donderewicz and Kevin Morris to the District's Audit Committee, the term of said appointments to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of the Policy Committee

On motion by VanSkiver, seconded by Cacace, and carried by all members present **the Board of Education hereby appoints Greg Cacace, Kara Crans, and Shawn Corey to the District's Policy Committee, the term of said appointments to be for the 2022-2023 school year.**

Appointment of School District Legal Counsel

On motion by VanSkiver, seconded by Cacace, and carried by all members present **that the law firm of Mullen Associates PLLC be designated and appointed as Legal Counsel.**

Vote: 7 Yes 0 No Motion Carried

Appointment of School District Bond Counsel

On motion by VanSkiver, seconded by Cacace, and carried by all members present **that the law firm of Timothy R. McGill, Esq. be designated and appointed as School District Bond Counsel and General Counsel.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Impartial Hearing Officers

On motion by VanSkiver, seconded by Cacace, and carried by all members present **that the Board of Education is responsible to approve a list of Impartial Hearing Officers who have been certified by the Commissioner as Impartial Hearing Officers eligible to conduct hearings pursuant to Education Law, Section 4404(l) and hereby approves the hearing officer list currently posted on the New York State Education Department website and any subsequent changes made thereto. Furthermore, the Board of Education designates and appoints the President of the Campbell-Savona Central School District Board of Education as the approval authority for the selection of impartial hearing officers, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Records Management Officer

On motion by VanSkiver, seconded by Cacace, and carried by all members present **that Jason Rosno be designated and appointed Records Management Officer as provided in Section 185.2 of the Commissioner's Regulations with powers and duties as provided in such law, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Records Access Officer

On motion by VanSkiver, seconded by Cacace, and carried by all members **that Jason Rosno be designated, and appointed Records Access Officer as provided in Sections 65a and 87b (iii) of the Public Officers Law with powers and duties as provided in such law, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Discrimination Officer

On motion by Hauryski, seconded by Crans, and carried by all members present, **that Jason Rosno be designated and appointed District Discrimination Officer as provided in the Title VI, Title VII and Title IX of Civil Rights Act of 1964 and Section 290 of NYS Executive Law, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Sexual Harassment Compliance Officer

On motion by Hauryski, seconded by Crans, and carried by all members **that Jason Rosno be designated, and appointed District Sexual Harassment Compliance Officer as provided in Board of Education Policy #1420, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Racial Harassment Officer

On motion by Hauryski, seconded by Crans, and carried by all members **that Jason Rosno be designated and appointed Racial Harassment Complaint Officer as provided in Board of Education Policy #4015 the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of District Data Privacy Officer

On motion by Hauryski, seconded by Crans, and carried by all members present **that Courtney Boulton be designated and appointed District Data Privacy Officer, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Official Voting Representative

On motion by Hauryski, seconded by Crans, and carried by all members **that Jason Rosno be designated as the District's official voting representative on the Board of Directors of the Steuben Area Schools Employees' Benefit Plan the term of said appointment to be for the 2022-2023 school year. Ann Meccariello, Superintendent be the alternate official voting representative for the Steuben Area Schools Employees' Benefit Plan.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Section 504 Compliance Officer

On motion by Hauryski, seconded by Crans, and carried by all members present **that Melody DeCamp be designated and appointed District Section 504 Compliance Officer as provided in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Asbestos Compliance Officer

On motion by Hauryski, seconded by Crans, and carried by all members present **that John Machuga be designated and appointed District Asbestos Compliance Officer as provided in Title 40, Section 763.84(g)(i) of the Code of Federal Regulations, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Attendance Officer

On motion by Hauryski, seconded by Crans, and carried by all members present, **that Danielle Hough be designated, and appointed Attendance Officer as provided in Section 3212 of the Education Law, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Chief School Physician and Medical Inspector

On motion by Hauryski, seconded by Crans, and carried by all members present **that Guthrie Clinic, Ltd. be designated and appointed Chief School Physician and Medical Inspector as provided in Section 902 of the Education Law with powers and duties as provided in said law, the term of such appointment to this title to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of District Health and Safety Committee

On motion by VanSkiver, seconded by Salvagin, and carried by all members present **that Jason Rosno, John Machuga, Melissa Proudfoot, Melody DeCamp, (3) teachers, Pam Drumm, a parent, Thomas Hauryski, James Anderson, Lisa Fleet, Kimberly Mullikin and (2) students be appointed to the District Health & Wellness Committee, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Liaison for Homeless Children and Youth

On motion by VanSkiver, seconded by Salvagin, and carried by all members present **that Matthew Burns be designated and appointed as the District Liaison for Homeless Children and Youth, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of the Membership to the Committee on Preschool Special Education (CPSE) and the Committee on Special Education (CSE).

On motion by VanSkiver, seconded by Salvagin, and carried by all members present **that the Board of Education appoints Brian Fleet as the District CPSE Chair, and Melody DeCamp as the District CPSE Sub Committee Chair and Katheryn Ellison as the District CSE Committee Chair in accordance with the provisions of Section 4202 of the Education Law, and Part 200.3(a)(1) of the Regulations of the Commissioner of Education the term of said appointments to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Legislative Liaison for New York State School Boards Association

On motion by VanSkiver, seconded by Salvagin, and carried by all members **that the Board of Education appoints the President of the CSCSD Board of Education Shawn Corey as its Legislative Liaison for the New York State School Boards Association, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Approval of Annual Professional Performance Review Plan

On motion by VanSkiver, seconded by Salvagin, and carried by all members present **that the Board of Education approves the District Annual Professional Performance Review Plan for the 2022-2023 school year as prescribed under Section 3012d of the Educational Law.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Lead Evaluators

On motion by VanSkiver, seconded by Salvagin, and carried by all members present **that the Board of Education appoints Ann Meccariello, Superintendent, as lead evaluator of the Elementary School Principal and the Junior-Senior High School Principal for the purpose of the annual professional performance reviews under Section 3012d of the Educational Law.**

Further, that the Board of Education appoints the following administrators as lead evaluators of classroom teachers for the purpose of the annual professional performance reviews under Section 3012(d) of the Educational Law:

Ann Meccariello – Superintendent
James Anderson- Elementary School Principal
Melissa Proudfoot- Junior-Senior High School Principal
Matthew Burns- Junior-Senior High School Assistant Principal/Guidance Administrator
Kelley Meade – Director of Curriculum and Instruction
Melody DeCamp- Director of Special Education

Vote: 7 Yes 0 No Motion Carried

Appointment of Independent Evaluators

On motion by Hauryski, seconded by Crans, and carried by all members present that the Board of Education appoints the following administrators as independent evaluators of classroom teachers for the purpose of the annual professional performance reviews under Section 3012(d) of the Educational Law:

Ann Meccariello – Superintendent of Schools
James Anderson- Elementary School Principal
Melissa Proudfoot- Junior-Senior High School Principal
Matthew Burns- Junior-Senior High School Assistant Principal/Guidance Administrator
Kelley Meade – Director of Curriculum and Instruction
Melody DeCamp- Director of Special Education
Jason Rosno – Director of Management Services
TBD – GST BOCES Curriculum and Instruction Coordinator

Vote: 7 Yes 0 No Motion Carried

Appointment of Dignity for All Students Act Coordinators

On motion by Hauryski, seconded by Crans, and carried by all members present that the Board of Education appoints the following as Dignity for All Students Act Coordinators:

Matthew Burns – Junior/Senior High School

Vote: 7 Yes 0 No Motion Carried

Designation of Official Newspaper

On motion by Hauryski, seconded by Crans, and carried by all members present that *The Leader* be designated the District's official newspaper where official District notices will be published for the 2022-2023 school year.

Vote: 7 Yes 0 No Motion Carried

Designation of Depository and Investment of Funds

On motion by Hauryski, seconded by Crans, and carried by all members present that **J.P. Morgan Chase Bank, N.A., be and is hereby designated as sole depository for the General Fund operating checking account of the Campbell-Savona Central School District of Campbell, New York; and**

Further, that the Board of Education authorizes the use of the following commercial banks, trust companies or municipal investment organizations located and authorized to do business in New York for the deposit of other fund checking accounts, savings accounts, and for the placement of temporary investments:

- a) Five Star Bank
- b) J. P. Morgan Chase Bank, N.A.
- c) Community Bank, N.A.
- d) Chemung Canal Trust Company
- e) M&T Bank
- f) HSBC Bank USA, N.A.
- g) Any other commercial banks or trust companies meeting the requirements of Board of Education Policy #2030

Further, that the School District Treasurer and the Director of Management Services are authorized, acting jointly, to invest from time-to-time suitable amounts of each fund in interest-bearing accounts and/or in a manner and to the extent permitted by the laws of the State of New York relative to the handling of School District funds; and

Further, that the two designated School District officials are directed to require continued security consisting of Municipal, State or Federal securities to cover all deposited or invested monies as provided in Section 2131 of the Education Law, and such securities must be confirmed in writing to the District Treasurer on the day deposits are made or investment monies transferred.

Appointment of Payroll Certification Officer

On motion by Cacace, seconded by VanSkiver, and carried by all members that **Ann Meccariello, be designated and appointed Payroll Certification Officer as provided in Section 100 of the Civil Service Law with powers and duties as provided in said law, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Authorization to Issue Payroll Checks

On motion by Cacace, seconded by VanSkiver, and carried by all members present that **after certification of the payroll by Ann Meccariello to the services rendered and the amounts due, the District Treasurer be authorized to issue individual payroll checks as designated per negotiated agreements, and**

Further, that the Treasurer be ordered and authorized to prepare and file reports and to issue the necessary checks on F.I.C.A., Withholding Taxes, Retirement, Health Insurance, Tax Sheltered Annuities, Disability Insurance, Garnishees, Credit Union, Association Dues, Life Insurance, Health and Accident Insurance and Workers' Compensation.

Vote: 7 Yes 0 No Motion Carried

Miscellaneous Business Procedures

On motion by Cacace, seconded by VanSkiver, and carried by all members present **that the following miscellaneous business procedures be reaffirmed for the 2021-2022 school year:**

- a) **Use of check signer and facsimile signatures. All the depositories approved in Resolution #40 are designated depositories of the Campbell-Savona Central School District and they are hereby authorized and directed to honor checks, drafts or other orders for the payment of money drawn in the Campbell-Savona Central School District District's name, including those payable to the individual order of any person or persons whose name or names appear thereon as signor or signers thereof, when bearing or purporting to bear the facsimile signature of the Treasurer or Deputy Treasurer of the Campbell-Savona Central School District.**
- b) **Use of check images. That Campbell-Savona Central School District, pursuant to General Municipal Law §99-b shall receive and retain check images in lieu of canceled checks drawn on the accounts of Campbell-Savona Central School District. Such check images shall show both sides of each check. Qualified officers of Campbell-Savona Central School District are authorized to execute the appropriate documentation to effectuate this resolution.**
- c) **In the event of the temporary absence from duty of the Treasurer, checks may be signed by the Deputy Treasurer.**
- d) **All monies collected from students for fees, library fines, supplies, scholarship tests or for any other purpose will be turned in to the District Treasurer and deposited according to Board of Education Policy #2050.**
- e) **The Board of Education hereby adopts the State Education Department pamphlet entitled "The Safeguarding, Accounting and Auditing of Extracurricular Activity Funds", revised as of 2015, as the guide to be used for the fiscal management of extracurricular activity funds.**
- f) **Resolved, that the Campbell-Savona Central School District hereby agrees to participate with other school districts of the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES ("GST BOCES") in the joint bidding of any and all GST BOCES bids to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further**
- g) **Resolved that the specifications as prepared by a steering committee of participating school districts and presented to the Board of Education will be used and that the Board, if it desires to purchase these bid items, agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that the Board of Education, in exercising its legal responsibilities, has the right to reject the recommendation of the Steering Committee in the awarding of the bid; and be it further**

Resolved that the invitation to bid will be advertised by the GST BOCES in the *Elmira Star-Gazette* in accordance with the provisions of Section 103 of the General Municipal Law.

- h) **Resolved that the Board of Education, in accordance with Policy #2080, hereby authorizes the Purchasing Agent to designate items, which have no resale value, items whose value is less than \$100.00 and also obsolete computers, and dispose of them on an ongoing basis in any manner which he deems appropriate. All items for which the method of disposal is governed by law shall be disposed of by utilizing a licensed recycler.**

Vote: 7 Yes

0 No

Motion Carried

Authorization for Superintendent to Approve Budget Transfers

On motion by Cacace, seconded by VanSkiver, and carried by all members present **that the Superintendent be authorized to approve budget code transfers for the 2021-2022 school year.**

Vote: 7 Yes 0 No Motion Carried

Authorization for Superintendent to Approve Capital Construction Change Orders

On motion by Cacace, seconded by VanSkiver, and carried by all members present **that the Superintendent be authorized to approve capital construction change orders that are recommended by the Construction Manager valued up to \$25,000 for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Authorization for the Superintendent to Authorize Amendments to BOCES Contracts

On motion by Cacace, seconded by VanSkiver, and carried by all members **that the Superintendent be authorized to make increases/decreases on additional services from GST BOCES contracts.**

Vote: 7 Yes 0 No Motion Carried

New York State Public Schools Statewide Workers' Compensation Trust

On motion by Cacace, seconded by VanSkiver, and carried by all members present **WHEREAS, the Campbell-Savona Central School District is a member of the New York State Public Schools Statewide Workers' Compensation Trust, an inter-municipal cooperative organized and operated pursuant to Section 119-o of the General Municipal Law (hereinafter the "Plan"); and**

WHEREAS, the Campbell-Savona Central School District will continue to participate in the Plan for the 2022-2023 fiscal year;

NOW, THEREFORE,

BE IT RESOLVED, that Jason Rosno be and hereby is designated to represent the Campbell-Savona Central School District as a member of the Plan; and to attend and vote at any meeting of the Members of the Plan.

Vote: 7 Yes 0 No Motion Carried

Re-adoption of Existing Policies of the Board of Education

On motion by Cacace, seconded by Crans, and carried by all members present **that the existing policies of the Board of Education are approved effective July 5, 2022 and are re-adopted.**

Vote: 7 Yes 0 No Motion Carried

Non-Resident Student Tuition Rate

On motion by Cacace, seconded by Crans, and carried by all members **that in accordance with Policy #4150, the tuition rate for non-resident students be set at \$0.00 for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Provide Cell Phones

On motion by Cacace, seconded by Crans, and carried by all members present **that in accordance with Policy #2245, the following job titles be approved as those requiring district supplied cell phones/stipend: Director of Management Services, Athletic Director, Director of Facilities and Operations, Director of Special Education, Elementary School Principal, Transportation Supervisor, Head Mechanic, Jr./Sr. High School Principal, Director of Curriculum and Instruction, and Superintendent.**

Vote: 7 Yes 0 No Motion Carried

Authorization to Reimburse Board Members for Conference Attendance

On motion by Cacace, seconded by Crans, and carried by all members present **that Board Members shall be reimbursed for attendance and expenses at conferences and education-related conventions**

Vote: 7 Yes 0 No Motion Carried

Reimbursement Rate for Use of Personal Vehicles for Official Business

On motion by Cacace, seconded by Crans, and carried by all members present **that the reimbursement rate for use of personal vehicles for official business be set at \$.62.5 cents per mile for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Discussion regarding substitute rates

Establishment of Substitute Rates

On motion by Cacace, seconded by Crans, and carried by all members present **that the following rates be used to reimburse persons employed as substitutes for the 2021-2022 school year:**

- **C-S Retired Teacher \$140.00 day**
- **NYSTRS Retired Teacher \$130.00 day**
- **Substitute Teacher (certified) \$115.00 day**
- **Substitute Teacher (uncertified) \$110.00 day**
- **Substitute Teaching Assistant \$105.00 day**
- **Substitute Teachers Aide \$13.20 hour**
- **Substitute Nurse \$18.00 hour**
- **Substitute Bus Driver \$25.00 hour**
- **Substitute Bus Monitor \$13.20 hour**
- **Substitute Typist \$13.20 hour**
- **Substitute Food Service Helper \$13.20 hour**
- **Substitute Cleaner \$13.20 hour**
- **Substitute Maintenance \$18.00 hour**
- **Substitute Bus Mechanic \$20.00 hour**

Vote: 7 Yes 0 No Motion Carried

Creation of Extra-Curricular Activities

On motion by Cacace, seconded by Crans, and carried by all members present **that the Class of 2026 be established as an Extra-Classroom Activity.**

Vote: 7 Yes 0 No Motion Carried

Approval of Attendance at Conferences

On motion by Cacace, seconded by Crans, and carried by all **that the Superintendent be authorized to approve attendance at budgeted conferences for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Setting Work Session, Regular, and Special Meetings

On motion by VanSkiver, seconded by Crans, and carried by all members present **that the existing Rules and Regulations of the Board of Education as set forth in Section 1606 of the Education Law, relative to time, place and procedure covering Work Sessions, Regular and Special meetings be continued for the 2022-2023 school year.**

2022-2023 BUDGET WORK SESSIONS	
DATE	LOCATION
March 20, 2023	Multipurpose Room (5:30 pm)
March 27, 2023	Multipurpose Room (5:30 pm)
April 11, 2023	Multipurpose Room (5:30 pm)

2022-2023 REGULAR BOARD MEETINGS			
6:00 pm in the Multipurpose Room unless otherwise noted			
DATE	DATE	DATE	DATE
July 5 – Organization Mtg.	October 17	February 27	June 12
July 18	November 21	March 22	July 5 – Organization Mtg.
August 15	December 19 1:30pm Savona	April 19 1:30pm Campbell	
September 9	January 23	May 15	

Vote: 7 Yes 0 No Motion Carried

Authorization of Workers’ Compensation Coverage for Elected and Appointed Officers

On motion by VanSkiver, seconded by Crans, and carried by all **that all elected and appointed officers of the school district are hereby brought within the coverage of the Workers’ Compensation Law in accordance with the provisions of Section 3, Subdivision 1, Group 19 of such law for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

Resolution to Schedule Annual Budget Hearing

On motion by VanSkiver, seconded by Crans, and carried by all members present **that the Annual Budget Hearing shall be held on Monday, May 8, 2023 at 7:00 pm.**

Vote: 7 Yes 0 No Motion Carried

Resolution to Schedule the Date of the District Annual Meeting and Election

On motion by VanSkiver, seconded by Crans, and carried by all members present **that the Annual Meeting and Election shall be held on Tuesday, May 16, 2023 between 12:00 pm and 8:00 pm.**

Vote: 7 Yes 0 No Motion Carried

Appointment of Free and Reduced Lunch Appeals Officer

On motion by VanSkiver, seconded by Crans, and carried by all members present **that Jason Rosno, Director of Management Services, be designated and appointed Free and Reduced Lunch Appeals Officer, the term of said appointment to be for the 2022-2023 school year.**

Vote: 7 Yes 0 No Motion Carried

On a motion by Salvagin, seconded by VanSkiver, and carried by all members present **that the Board of Education leaves open session at 6:36 pm and reconvenes in executive session to discuss matters made confidential by state or federal law – employment history of a particular person**

Vote: 7 Yes 0 No Motion Carried

Respectfully submitted,

Kelly Costa, District Clerk

On a motion by Crans, seconded by Salvagin, and carried by all members present, that Ann Meccariello be appointed Clerk Pro Tem for this meeting.

7 Yes 0 No Motion Carried

On a motion by Cacace, seconded by VanSkiver, and carried by all members present, that the Board of Education leaves executive session and reconvenes in open session at 7:50 pm.

7 Yes 0 No Motion Carried

On a motion by Salvagin, seconded by Hauryski, and carried by all members present, that the Board of Education that the probationary staff member identified in executive session (Employee ID Number 00951) is hereby terminated effective Monday, June 27, 2022 in accordance with Rule 14(6) of the Rules for the Classified Civil Service of the County of Steuben and the Towns, Villages, School Districts and Special Districts Within the County.

7 Yes 0 No Motion Carried

On a motion by Cacace, seconded by Crans, and carried by all members present, the Board of Education meeting be adjourned at 7:52 pm.

7 Yes 0 No Motion Carried

Shawn Corey, President

Stacie VanSkiver, Vice President

Mike Austin

Tom Hauryski

Greg Cacace

Rick Salvagin

Kara Crans