

**Regular Meeting
Board of Education
Campbell-Savona Jr./Sr. High School Multipurpose Room
August 19, 2019**

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Present: President Bill Caudill, Vice President Shawn Corey, Greg Cacace, Tom Hauryski, Rick Salvagin
Stacie VanSkiver

Attending: Kathy Hagenbuch, Jason Rosno, Kelly Costa, Kelley Meade, Chris Gill, Jim Anderson, Melody
DeCamp, John Machuga, Lucinda Adams

Absent: Paul Seager

The meeting was called to order by President, Bill Caudill at 6:00 pm in Room 1058 at the Jr./Sr. High School followed by the Pledge of Allegiance.

The agenda was set for the meeting.

Reports were given by the:

Superintendent:

- Welcomed Director of Facilities, John Machuga
- Summer Leadership
- SIP Team
- Administrative Retreat
- Facilities Planning
- Solar Energy Project

Director of Management Services:

- Capital Project Update
- Auditors
- District Technology Update/AUP – Lucinda Adams
- District Safety Plan 2019-20

Audit Committee: No report given

Curriculum and Instruction Supervisor:

- NYS ELA and Math Gap Analysis Report

Director of Pupil Personnel Services: Given by Kathy Hagenbuch

- Immunization Exemptions

Elementary Principal:

- Reading Conference
- Summer School

High School Principal:

- June Regents Report
- Guidance Plan

Public comment: None.

On a motion by Cacace seconded by VanSkiver, and carried by all members present **that the Board of Education accepts the following minutes, as presented in writing:**

July 15, 2019 Regular Meeting

Vote: 6 Yes 0 No Motion Carried

On a motion by Cacace, seconded by Corey, and carried by all members present **that the Board of Education accepts the financial reports as presented in writing.**

Vote: 6 Yes 0 No Motion Carried

On a motion by Cacace, seconded by Corey, and carried by all members present **that the Board of Education confirms the tax rolls and authorizes the tax levy as follows:**

WHEREAS, the Board of Education has been authorized by the voters at the Annual Meeting to raise for the current budget of the 2019-2020 school year a sum not to exceed \$22,093,824; and

WHEREAS, the tax levy for the 2019-2020 school year shall be fixed at \$5,059,237 for school taxes and \$55,200 for library taxes; therefore

BE IT RESOLVED, that the Board fixes the tax rates by towns and confirms the extension of the taxes as they appear on the following described tax roll:

2019-20 TAX RATES (SCHOOL TAX LEVY)						
Municipality	EQ Rates	Taxable + Exemptions	Full Value	Levy Percent	Levy Amount	19-20 Tax Rate
ADDISON	100.00%	\$2,554,612	\$2,554,612	0.8750%	\$44,268.22	\$17.328747
SAVONA	100.00%	\$24,982,118	\$24,982,118	8.5568%	\$432,908.80	\$17.328747
BATH	100.00%	\$64,901,207	\$64,901,207	22.2298%	\$1,124,656.59	\$17.328747
BRADFORD	71.00%	\$7,823,952	\$11,019,651	3.7744%	\$190,956.74	\$24.406686
CAMERON	100.00%	\$439,500	\$439,500	0.1505%	\$7,615.98	\$17.328747
CAMPBELL	98.22%	\$115,904,405	\$118,004,892	40.4187%	\$2,044,876.91	\$17.643017
ERWIN	100.00%	\$3,352,013	\$3,352,013	1.1481%	\$58,086.18	\$17.328747
THURSTON	3.15%	\$2,101,123	\$66,702,317	22.8467%	\$1,155,867.58	\$550.511961
TOTAL		\$222,058,930	\$291,956,310	100.0000%	\$5,059,237	\$17.328747

2019-20 TAX RATES (LIBRARY LEVY)						
Municipality	EQ Rates	Taxable + Exemptions	Full Value	Levy Percent	Levy Amount	19-20 Tax Rate
ADDISON	100.00%	\$2,554,612	\$2,554,612	0.8750%	\$483.00	\$0.189069
SAVONA	100.00%	\$24,982,118	\$24,982,118	8.5568%	\$4,723.35	\$0.189069
BATH	100.00%	\$64,901,207	\$64,901,207	22.2298%	\$12,270.83	\$0.189069
BRADFORD	71.00%	\$7,823,952	\$11,019,651	3.7744%	\$2,083.48	\$0.266295
CAMERON	100.00%	\$439,500	\$439,500	0.1505%	\$83.10	\$0.189069
CAMPBELL	98.22%	\$115,904,405	\$118,004,892	40.4187%	\$22,311.11	\$0.192498
ERWIN	100.00%	\$3,352,013	\$3,352,013	1.1481%	\$633.76	\$0.189069
THURSTON	3.15%	\$2,101,123	\$66,702,317	22.8467%	\$12,611.37	\$6.006491
TOTAL		\$222,058,930	\$291,956,310	100.0000%	\$55,200	\$0.189069

BE IT HEREBY DIRECTED, that the tax warrant of this board, duly signed, shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2019 and end October 31, 2019 giving the tax warrant an effective period of 61 days at the expiration of which time the tax collector shall make an accounting in writing to the board; and

IT IS FURTHER DIRECTED that the delinquent tax penalties shall be fixed as follows:

September 1, 2019 – September 30, 2019: 0%

October 1, 2019 – October 31, 2019: 2%

After October 31, 2019: 3%

Vote: 6 Yes 0 No Motion Carried

On a motion by Cacace, seconded by Corey, and carried by all members present **that the Board of Education executes the tax warrant as presented in writing.**

WHEREAS, Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and

BE IT RESOLVED AS FOLLOWS,

To the collector of Campbell-Savona Central School District; Village of Savona; Towns of Addison, Bath, Bradford, Cameron, Campbell, Erwin, and Thurston; County of Steuben; and State of New York.

You are hereby commanded:

1. To give notice and start collection on September 1, 2019 in accordance with the provisions of Section 1322 of the Real Property Tax Law.
2. To give notice that tax collection will end on October 31, 2019.
3. To collect taxes in the total sum of \$5,059,237 for school taxes and \$55,200 for library taxes in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law.
6. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

7. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period.
8. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three per cent interest penalties to all taxes collected after the second month of the tax collection and to account for such sums as income due to the school district.
9. To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.
10. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Vote: 6 Yes 0 No Motion Carried

On a motion by Cacace, seconded by Corey, and carried by all members present **that the Board of Education passes the following resolution:**

**WHEREAS, the Board of Education of the Campbell-Savona Central School District (the "School District") intends to undertake capital improvements to mechanical air conditioning equipment; and
NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:**

1. According to the regulations of the New York State Education Department, the Board of Education declares itself as lead agency for the purpose of undertaking an Environmental Quality Review for the 2019-20 Jr./Sr. High School Capital Outlay Project and is primarily responsible for assuring compliance with the procedural and substantive requirements of the State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated thereunder ("SEQRA").
2. Based upon the review by the Board of Education of the proposed project, the Board hereby finds that the proposed action constitutes a "type II action" as such quoted term is defined in SEQRA and, therefore, is not subject to any further review by the School District under SEQRA. The action consists of routine activities of an educational institution and any improvements to such facilities will be in the nature of replacement, rehabilitation or reconstruction of the facilities in kind, on the same site with no expansion of existing facilities.

3. All prior actions by the School District prior to this final environmental determination by the Board of Education, if any, are hereby found and determined to have been preliminary planning activities under SEQRA necessary to the formulation of a proposal for action which did not commit the School District to commence, engage in or approve any portion of the proposed building project and financing therefor.
4. A copy of this resolution shall be placed on file in the office of the District Clerk where the same shall be available for public inspection during business hours.

This resolution shall take effect immediately.

Vote: 6 Yes 0 No Motion Carried

On a motion by Cacace , seconded by Corey, and carried by all members present **that the Board of Education accepts the donation of \$3,000.00 from Merry-Go-Round Playhouse Musical & Youth Theatre and, furthermore, that the General Fund budgeted expenditures for 2019-2020 be increased by \$3,000.00 at budget code A-2110-490-04-00-00 (Regular Education BOCES Services).**

Vote: 6 Yes 0 No Motion Carried

On a motion by Salvagin, seconded by VanSkiver, and carried by all members present **that the Board of Education accepts the resignation letter from Emily Sestak, Typist, effective August 16, 2019.**

Vote: 6 Yes 0 No Motion Carried

On a motion by Salvagin, seconded by VanSkiver, and carried by all members present **that the Board of Education approves the parental leave request from Lauren Spaulding, Social Studies Teacher, beginning October 23, 2019 and ending January 31, 2020 using (21.5) twenty one and one half day sick/personnel time and remaining days as unpaid.**

Vote: 6 Yes 0 No Motion Carried

On a motion by Salvagin, seconded by VanSkiver, and carried by all members present **that the Board of Education makes the following appointments:**

Name of Appointee:	Meaghan Trevvett *
Tenure Area:	Elementary
Probationary Period Begins:	September 1, 2019
Probationary Period Ends:	June 30, 2023
Certification Status:	Initial – Childhood Education 1-6
Salary Step:	Step 1
Salary:	Per Negotiated Contract

Name of Appointee:	Christopher Plantone *
Tenure Area:	Social Studies
Probationary Period Begins:	September 1, 2019
Probationary Period Ends:	June 30, 2023
Certification Status:	Initial – Social Studies 7-12
Salary Step:	Step 1
Salary:	Per Negotiated Contract

Name of Appointee	Amanda Boughan
Position	Typist – Provisional
Probationary Period Begins	August 22, 2019
Probationary Period Ends	February 21, 2020
Hourly Rate:	\$12.28

Name of Appointee	Cassandra Barrett
Position	Typist
Probationary Period Begins	August 22, 2019
Probationary Period Ends	February 21, 2020
Hourly Rate:	\$12.20

Name of Appointee	Tashya Radka
Position	Food Service Worker
Probationary Period Begins	September 1, 2019
Probationary Period Ends	February 28, 2020
Hourly Rate:	\$11.10

* To the extent required by the applicable provisions of Education Law Sections 2509, 2573, 3212, and 3014, in order to be granted tenure the classroom teacher or the building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean classroom teacher or building principal such as terms are defined in Section 30-2.2 and 30-3.2 of this Part

Vote: 6 Yes 0 No Motion Carried

On a motion by Hauryski, seconded by Corey, and carried by all members present **that the Board of Education amends the probationary end date for Rebecca Sears from April 14, 2023 to June 30, 2023.**

Vote: 6 Yes 0 No Motion Carried

On a motion by Hauryski, seconded by Corey, and carried by all members present **that the Board of Education amends the probationary end date for Diione Fox-Murch from April 30, 2023 to June 30, 2023.**

Vote: 6 Yes 0 No Motion Carried

On a motion by Hauryski, seconded by Corey, and carried by all members present **that the Board of Education appoints the following as mentors for the 2019-2020 school year:**

**Trisha Daningburg – Rebecca Heagy
Robert Hesch – Erica Tims
David Cranmer – Christopher Plantone
Nicole Hoag – Megan Trevvett**

Vote: 6 Yes 0 No Motion Carried

On a motion by Hauryski, seconded by Corey, and carried by all members present **that the Board of Education approves the substitute list for the 2019-2020 school year as presented in writing.**

Vote: 6 Yes 0 No Motion Carried

On a motion by Hauryski, seconded by Corey, and carried by all members present **that the Board of Education appoints the following as Lifeguards for the 2019-2020 school year at the hourly rate of \$15.25:**

**Alex Feldman
Matt Heywood
Monique Knapp
Samuel Prescott
Giavanna Reed
Kirk Rissinger
Leah Robie
Dawn Shanks
Jacob Sullivan
Danielle Wightman**

Vote: 6 Yes 0 No Motion Carried

On a motion by Hauryski, seconded by Corey, and carried by all members present **that the Board of Education appoints the following as Fitness Room Monitors for the 2019-2020 school year at the hourly rate of \$11.10:**

**Walter Konopski
Caleb Orvek
Jonathan Pearl**

Vote: 6 Yes 0 No Motion Carried

On a motion by Hauryski, seconded by Corey, and carried by all members present **that the Board of Education approves the following as volunteer coach's aide for the 2019-2020 school year.**

**Clifford Ellison – Girls Soccer
Michael Austin – Girls Soccer
David VanHousen – Varsity Boys Soccer
Stephen Ellison – JV Boys Soccer
Caleb Orvek – Boys Soccer
Shawn Nichols – Modified Boys Soccer
Cara Fleet – Modified Cross Country**

Vote: 6 Yes 0 No Motion Carried

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A discussion was held regarding the Board of Education Retreat-September 21, 2019 in the High School Multipurpose Room.

On a motion by Salvagin, seconded by VanSkiver, and carried by all members present **that the Board of Education approves the Guidance Plan for the 2019-2020 school year as presented in writing.**

Vote: 6 Yes 0 No Motion Carried

On a motion by Salvagin, seconded by VanSkiver, and carried by all members present **that the Board of Education approves the Campbell-Savona School District Safety Plan for the 2019-2020 school year as presented in writing.**

Vote: 6 Yes 0 No Motion Carried

On a motion by Salvagin, seconded by VanSkiver, and carried by all members present **that the Board of Education approves the Campbell-Savona School District Shared Decision Making Plan 2019-2020 as presented in writing.**

Vote: 6 Yes 0 No Motion Carried

On a motion by Salvagin, seconded by VanSkiver, and carried by all members present **that the Board of Education approves the first reading of Board of Education Policy #4111 entitled "The Dignity for All Students Act-Cyberbullying" as presented in writing.**

Vote: 6 Yes 0 No Motion Carried

On a motion by Cacace, seconded by Salvagin, and carried by all members present **that the Board of Education leaves open session at 7:19 pm and reconvenes in executive session to discuss matters made confidential by state or federal law – Special Education classification and placements, contract negotiations and the employment history a particular person.**

Vote: 6 Yes 0 No Motion Carried

Respectfully submitted,

Kelly J. Costa, District Clerk

On a motion by Salvagin, seconded by Cacace, and carried by all members present **upon the recommendation of CSCSD BOE President Bill Caudill that the Board of Education hereby agrees to employ Kathleen M. Hagenbuch as the Superintendent of Schools; and Kathleen M. Hagenbuch hereby agrees to perform faithfully the duties of Superintendent of Schools and of Chief Executive Officer of the Board of Education effective July 1, 2018 through July 1, 2022 unless further extended or sooner terminated as hereafter provided.**

Vote: 6 Yes 0 No Motion Carried

On a motion by Cacace, seconded by VanSkiver, and carried by all members present **that the Board of Education designate and appoint John Machuga District Asbestos Compliance Officer as provided in Title 40, Section 763.84(g)(i) of the Code of Federal Regulations, the term of said appointment to be for the 2019-2020 school year.**

Vote: 6 Yes 0 No Motion Carried

On a motion by Cacace, seconded by VanSkiver, and carried by all members present **that the Board of Education appoint John Machuga to the District Health & Safety Committee, the term of said appointment to be for the 2019-2020 school year.**

Vote: 6 Yes 0 No Motion Carried

On a motion by Salvagin, seconded by Hauryski, and carried by all members present **that the Board of Education meeting be adjourned at 8:07 pm.**

Vote: 6 Yes 0 No Motion Carried

Bill Caudill, President

Rick Salvagin

Shawn Corey, Vice President

ABSENT
Paul Seager

Gregory Cacace

Stacie VanSkiver

Thomas Hauryski